

# When the School Day Ends...

TAC (Trustworthy Afterschool Care) is committed to offering a safe, fun and educational extension to our academic program. For children in grades K-5, we provide after school hours and activities for students in academics as well as personal and social growth.

- We are committed to the safety and well-being of our students. Instructors will be diligent in the protection and safety of all students while on and off campus.
- Rest, relaxation and recreational times are built into the daily schedule, as are additional coordinate programs that build self-esteem as well as team building.
- Our staff will continually emphasize the importance of personal respect. Through modeling and interpersonal relationships, teachers will create a safe and tolerant environment where all are accepted and respected.

## Phone Number

**336-417-1329**

## Hours of Operation

Afterschool begins at 2 pm and ends at 7:00 p.m. There is a five-minute grace period. Pick-up after 6:45 p.m., according to the school's clocks, will result in a late fee. \*\*Children should only be at afterschool up to 4 hours. On teacher workdays and special days, children should be in afterschool up to 8 hours. You must register for special day.

## Daily Departure Procedure

Students will be escorted from the bus stop or by parent/guardian.

Your child's safety is our number one priority. **ALL STUDENTS MUST BE SIGNED OUT BEFORE THEY DEPART.**

Persons other than parents who are authorized to pick up the child must be listed on the child's registration form. Otherwise, written permission is required and must be verified before any child is released.

## Snack

While time for snack is part of the daily Extended Day routine, snack will be provided to students.

## Homework

Time is set aside during each day for students to work independently on homework. It is vital that parents discuss with the child the importance of using this time wisely. Many teachers assign homework each day, so every child will be expected to spend this time reading or working independently unless additional aid is requested.

## Discipline

Should incidents of concern arise that cannot be alleviated by Trustworthy Afterschool Care, a parent meeting will be requested.

Removal from the program for behavioral concerns does not constitute grounds for refunds of contracted monies.

## Communication

We do ask that everyone respect that Trustworthy Afterschool Care is a “safe space” for our students. To this regard, questions, concerns or grievances should be directed to Afterschool Director, Priscilla Cotton, and not directed toward staff who are otherwise occupied with students. Priscilla Cotton may be reached by phone at [336-417-1329](tel:336-417-1329). Please leave a detailed voicemail message and all calls will be returned within 48 hours. In case of an emergency, contact the front office at 336-603-6120 immediately so that they can aid in finding the appropriate personnel to help.

\*NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS Trustworthy Afterschool Care admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. \*